AAMA Gold Label Air-Water-Structural (+Thermal) Certification Program

This checklist is a quick reference guide to joining the AAMA Certification Program. Please refer to the Procedural Guide for Certification of Window, Door and Skylight Assemblies (AAMA 103) in its entirety for all relevant details about maintaining AAMA certification.

☐ Complete AAMA License Agreement and Application forms. Submit completed forms to ProductCertification@aamanet.org or FAX to (847) 303-5774.
  - If electing National Fenestration Rating Council (NFRC) Thermal Certification, in addition to sending AAMA its required forms, appropriate NFRC forms indicating AAMA as the Inspection Agency [IA] as well as payment for any applicable NFRC fees must be delivered to the NFRC.

☐ Air-Water-Structural (AWS) Annual Fee will be billed by AAMA; invoice is emailed to billing contact listed on Application form. Once payment is received, license will be activated.

☐ Have a sample of the product(s) to be certified tested at an AAMA Accredited Laboratory. Test reports are sent from the lab directly to AAMA’s Independent Validator, Associated Laboratories, Inc. (ALI).
  - NFRC Thermal Certification Program participants will also send a sample of their product(s) to an NFRC-accredited simulation and test lab. Many NFRC labs are also AAMA-accredited.

☐ ALI will review and validate the test report(s). If complete and all requirements are met, AAMA will deliver an Authorization for Product Certification (APC) directly to the manufacturer.
  - If requirements are met for Thermal Certification, ALI will deliver an NFRC Thermal Certification Authorization Report [CAR] directly to the manufacturer.

☐ Manufacturer is now eligible to purchase labels as authorized by AAMA (and the NFRC, if applicable).

☐ The first of two unannounced plant inspections conducted by ALI will occur within six months of signing the License Agreement. AAMA 103 Section 6.0 addresses in-plant quality control requirements.
  - The NFRC Thermal Certification Program requires one inspection which is combined with one of the air-water-structural inspections for manufacturers participating in both programs.

Important Notes for AAMA Gold Label Air-Water-Structural Certification Program Participants
- Components used in certified production models must meet applicable performance standard; see the AAMA Verified Components List for products with AAMA-validated test reports.
- AAMA Certified Profiles must be used in certified production models if PVC, fiberglass, aliphatic polyurethane or ABS. This requirement does not apply to aluminum or wood.
- Other than on the AAMA Gold Label, use of the AAMA logo is permitted only as authorized by AAMA and upon proper application and request (contact AAMAlogo@aamanet.org for more information).
- AAMA Category 1 members receive discounts within the AAMA Gold Label Air-Water-Structural Certification Program (contact Membership@aamanet.org for more information).